

## PARTS OF A BOOK

Many informational books, like textbooks for example, contain several parts that help the readers find information quickly and easily.

### **Tables of Contents**

The table of contents can be found at the BEGINNING of a book.

#### A table of contents includes:

- each chapter number
- ach chapter title
- lack the page numbers each chapter begins and ends on

#### Index



# **Try This!**

To determine how many chapters are in a book you would use the
To locate the definition of a word you would use the
To locate a specific subject in a book you would use the