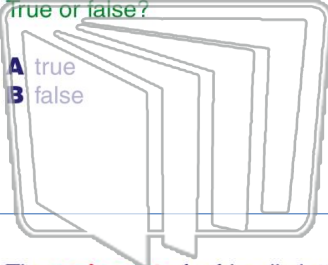




Name \_\_\_\_\_ Class \_\_\_\_\_ Date \_\_\_\_\_

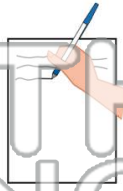
1 The first word in the **salutation** of a friendly letter is capitalized.

True or false?  
**A** true  
**B** false



2 What punctuation mark follows the **salutation** in a friendly letter?

**A** period  
**B** question mark  
**C** exclamation point  
**D** comma



3 The **main part** of a friendly letter is called the \_\_\_\_\_.

4 The part of a friendly letter where the writer says "**goodbye**" is called the \_\_\_\_\_.

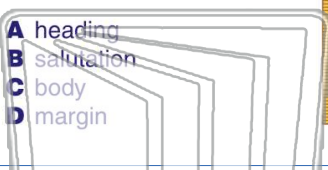


**PREVIEW**

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7 \_\_\_\_\_ should be lined up with what other part of the letter?

**A** heading  
**B** salutation  
**C** body  
**D** margin



8 \_\_\_\_\_ closing to use in a friendly letter to your grandmother?

**A** Yours faithfully,  
**B** Yours always,  
**C** Love,  
**D** Sincerely,




9 What would be the most **appropriate closing** to use in a friendly letter to a student in your class?

**A** Your classmate,  
**B** Yours always,  
**C** Yours faithfully,  
**D** Respectfully yours,

10 What is the **last part** of a friendly letter?

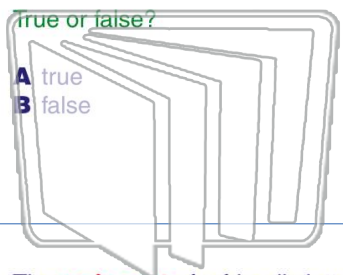
**A** heading  
**B** salutation  
**C** body  
**D** signature





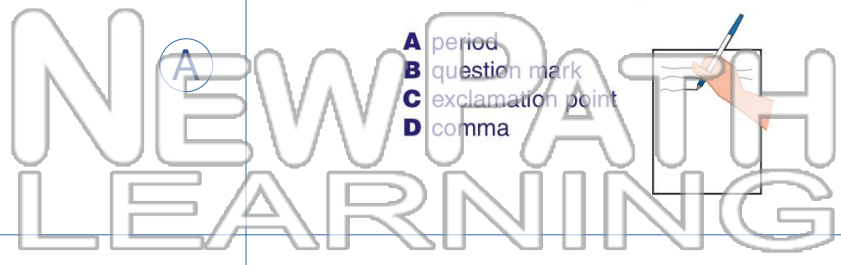
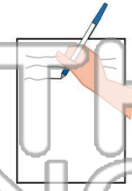
Name \_\_\_\_\_ Class \_\_\_\_\_ Date \_\_\_\_\_

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2 What punctuation mark follows the **salutation** in a friendly letter?

- A period
- B question mark
- C exclamation point
- D comma



3 The **main part** of a friendly letter is called the \_\_\_\_\_.

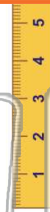
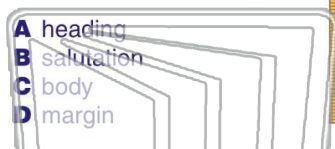
4 The part of a friendly letter where the writer says "**goodbye**" is called the \_\_\_\_\_.



**PREVIEW**

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